



JOB POSTING SUMMARY

Title: Certified Nurse Assistant

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Job Code: 100

Date: 08/1/2017

Summary Description

Under general supervision, and according to established policies and procedures, acts as a companion to patients with the ability to resolve patient problems, answer questions, and protect patients' moral and legal rights. Directs patients to appropriate external resources and/or provides assistance to patient within the patient's home. Employee will follow all procedures and policies in order to improve or enhance the quality of life for the patient within their home.

Minimum Qualifications

1. Certified Nursing Assistant Degree and/or experience in providing in-home care
2. Minimum patient care experience preferably in a position that allows exposure to different aspects of health care.

Skills Required

1. Analytical ability and problem solving skills in order to gather and interpret data from several sources, and provide and/or recommend solutions to patient problems.
2. Interpersonal skills to work with a variety of patients and their patients families.
3. Written and verbal communication skills to effectively communicate with other healthcare staff and patients under stressful conditions.
4. Basic knowledge of Medical Terminology.
5. Basic knowledge of keyboard/computer/data entry and EMR documentation

Physical/Mental Demands

Ability to push, pull and/or lift objects weighing 20 lbs or less.

<i>Patient Age Statement</i>	Applies:	X	Does not Apply:	
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Working Conditions:	Employee will be working in patient's home.		
Reporting Relationships:	As assigned		
Pay Grade:	400		
Hourly/Salaried:	Hourly		
Job Family:	<input type="checkbox"/>	Clerical/Technical	<input type="checkbox"/>
	<input checked="" type="checkbox"/>		<input type="checkbox"/>

Please note that the primary purpose of this job posting summary is to set a rate of pay for this job classification. Only those duties and responsibilities necessary for proper job evaluation and labor market analysis have been included. Other duties and responsibilities will be assigned by the supervisor.